

**STATEMENT OF CLAIM
AND SUBMISSION AGREEMENT
Frank Hilton, Arbitrator**

1. **Commencement of Arbitration.** Claimant, identified below, stipulates to arbitration with Frank Hilton as Arbitrator pursuant to the Arbitration Rules now in effect on the following basis (check one):

- This case is pending in court and is transferred to arbitration by the stipulation of the parties.
- This case is governed by a contract providing for binding arbitration and the parties stipulate to the arbitration being conducted by Frank Hilton as arbitrator. Attached is a copy of the applicable contract provision.
- The parties stipulate to binding arbitration of their disputes with Frank Hilton as arbitrator.

2. **Statement of Claim.** The following summarizes the basis of Claimant's claim, the relief sought, the dollar amount of any money demand, whether interest is claimed, whether attorney's fees are claimed (and, if so, whether based on contract or statute), and, to the extent known by claimant, the Opposing Party's denial or defense of the claims (if pending in court, attach copies of latest pleadings):

(Attach separate sheets if necessary)

3. **Claimant.** The name, address, telephone number, email address and fax number of Claimant and Claimant's attorney (if any):

Claimant:

Claimant's Attorney:

Name: _____

Address: _____

Telephone: _____

Email: _____

Fax: _____

4. **Opposing Party.** The name, address, telephone number, email address and fax number of Opposing Party (or parties) and its/their attorney (if any):

Opposing Party:

Attorney:

Name: _____

Address: _____

Telephone : _____

Email : _____

Fax : _____

5. **Predispute Agreement.** Claimant attaches a copy of the written agreement (or the pertinent portions thereof) that contains the provision requiring arbitration of the above dispute (including the pages thereof that reveal the parties and their signatures).

Date: _____

6. **Service on Opposing Party.** Claimant shall serve on each Opposing Party and each party's attorney, if known, a copy of this Statement of Claim and a copy of the Predispute Agreement or the pertinent portions thereof. Such service can be accomplished by hand delivery, mail, fax or email as provided by Rule 4.

Date: _____

Signature of Claimant or Claimant's Attorney: _____

Print signer's name: _____

Representative capacity: _____

INSTRUCTIONS

Mail or deliver this signed Statement of Claim to Frank Hilton, Arbitrator.

Serve copy of Statement of Claim on opposing party (see item 6 above).

Cause to be mailed or delivered to the Arbitrator the opposed party's stipulation to arbitration (Form 1B) and their Disclosure to Avoid Conflicts (Form 2).

Mail to Arbitrator Disclosure to Avoid Conflicts (Form 2).